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BOARD OF LIGHT COMMISSIONERS
MAY 8, 2019
REGULAR MEETING MINUTES

The meeting was called to order at 6:10 PM.

Present were: Commissioner/Chairman - Jim Whitman, Commissioner - Chris Conway, Commissioner Richard Rys, and PMLD General Manager - Brian Allen. Also present was Phil Gott, Richard Chase, Mary Veinotte and Brian Booth.

Agenda:
The Board voted unanimously in favor (3-0) to accept the agenda as presented.

Meeting Minutes:
- ***April 10, 2019 Public Meeting Minutes*** - The Board voted unanimously in favor (2-0) to accept the meeting minutes as written. Commissioner Rys abstained from the vote due to his absence from the April 10th meeting. Commissioner Rys did ask that the record show that he would have voted in favor for the Human Resource Policy Manual changes. A copy will be placed on file and will be available online at www.pmld.com.

General Manager's Report:
- ***Current Bank Balances*** – Mr. Allen presented the Board with the bank account balances report dated May 8, 2019. A copy will be placed on file. The Citizen's Bank Operating account has a balance of $425K, the Depreciation account has a total balance of $1.07M, the MMDT Rate Stabilization account has a balance of $921K, the Unibank Operating account has a balance of $1K, the Meter Deposit account has a balance of $36K. As of May 8, 2019, PMLD has $187K listed for vendor accounts payable and is waiting for $274K in electric customer account receivables. All bills are paid in a timely manner.

- ***2019 Cashflow Budget Review*** – Mr. Allen presented the Board with a copy of the 2019 budget detail dated 05/08/2019. A copy will be placed on file. The cashflow figures were for January through March 2019 with a target of 24.99%. Mr. Allen stated that revenues were at 29.72% and expenses were at 26.51%. Mr. Allen confirmed that there has been no movement on a new tree truck.

- ***Route 140/Main Street Road Project*** – Mr. Allen informed the Board that PMLD's portion of the job started this week. New poles are being set first; then the hardware will be installed; followed by transferring and energizing. The crew has completed approximately 14 poles from the Sterling town line to the intersection of Gleason Rd and Route 140/Main St. Mark Ayotte of Ayacht Technology

Solutions got back to Mr. Allen and confirmed that the communication pole and his internet equipment can be removed as part of the project. PMLD will hire the 100-ft bucket truck for the crew to use to dissemble the communication pole. 4 poles will need steel sleeves to secure their position alongside the wall to be reconstructed on the roadside of Sawyer's field. The poles were staked, and residents were notified of the new pole locations by the State's contractor and engineer. There have been no issues thus far and PMLD is on schedule.

- ***Wind Turbine Spring Maintenance*** – Mr. Allen shared that the line crew completed the annual spring maintenance on both turbines over the past two weeks. Maintenance included bolt torqueing, greasing, inspections, etc.

- ***HELPS Electric Vehicles and Charging Program*** – Mr. Allen informed the Board that he expanded the HELPS program to include the EV Charging program, now that Princeton has access to reliable WIFI. PMLD purchased 6 chargepoint chargers. Mr. Allen presented the Board with copies of the program information. Each customer would have to provide proof of an electric vehicle purchase, sign a contract acknowledging that the charging program allows for MMWEC, on behalf of PMLD, to connect to the charger and reduce power consumption between the hours of 5-9 PM (Princeton's peak time of use most days of the year). In conjunction with the EV charging program PMLD will promote 3 electric car promotions currently available at select dealers for the Chevy Bolt (est. MSRP $30K), Nissan Leaf & Nissan Leaf Plus (est. MSRP $5K-$29K). The charger is free and is valued at $650.00.

- ***Electric Vehicle Charging Station to Open at the Audubon Society on Goodnow Rd*** – Mr. Allen shared that he authorized the donation of PMLD funds to cover the cost of installation and an upgrade to the transformer. A plaque will be created and hung at the charging station acknowledging that PMLD ratepayers sponsored the installation. PMLD is still waiting for the invoice.

- ***Hydro Quebec Phase 1 & Phase 2*** – Mr. Allen confirmed that the first rebate of $1,300 came in from the new contract Mr. Allen signed a few months ago with Hydro Quebec. PMLD owns capacity on the flow lines and the flow rights were recently transferred over successfully and PMLD, along with other MLPs through MMWEC, now get a monthly payment check.

- ***Massachusetts Municipal Wholesale Electric Company (MMWEC) Annual Conference*** – Commissioner Rys attended the conference along with approximately 20 representatives from other municipal light plants. Commissioner Rys presented the Board with a written summary of the conference topics and highlighted key takeaways. A copy of Rys' May 3rd email will be placed on file.

At 6:47 PM the Board voted unanimously in favor (3-0) to adjourn the meeting.

Respectfully Submitted,
Christine Trudeau
Recording Secretary