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BOARD OF LIGHT COMMISSIONERS
January 16, 2020
REGULAR MEETING MINUTES

Present were: Commissioner/Chairman- Rick Rys, Commissioner- Chris Conway, Commissioner- Richard Chase, PMLD General Manager- Brian Allen, Jordi Vila, Kevin Toohey and Karen Mammone

The meeting was called to order at 2:00 PM.

Agenda:
The Board voted unanimously in favor (3-0) to accept the January 16, 2020 agenda.

Meeting Minutes:
December 11, 2019 Public Meeting Minutes - The Board voted unanimously in favor (3-0) to accept the meeting minutes as amended. The word "suggested" was changed to "stated" under Rate Analysis Budget.

General Manager's Report:

- ***Current Bank Balances*** – Mr. Allen presented the Board with the bank account balances report dated January 16, 2020. A copy will be placed on file. The Citizens Bank Operating account has a balance of $146,472.89, MMDT Depreciation account has a balance of $1,081,948.06, MMDT Reserve Fund account has a balance of $937,639.78, Unibank online payment account has a balance of $10,569.17, Citizens Bank Meter Deposit account has a balance of $37,159.84, Fidelity Bank Operating Account has a balance of $1,818.89, PMLD Accounts Payable as of January 16, 2020 has a balance of $4,214.78, PMLD Customer Accounts Receivables as of January 16, 2020 has a balance of $227,173.19. All bills are paid in a timely manner.

- ***2019 Cashflow Budget Review*** – Mr. Allen presented the Board with a copy of the 2019 budget detail dated 1/8/2020. A copy will be placed on file. The cashflow figures were for January to November 2019 with a target of 92.00%. Mr. Allen stated that revenues were at 95.19% and expenses were at 94.59%.

- ***MMWEC Meeting***-General Manager, Brian Allen attended a meeting held at MMWEC. The meeting was to discuss the energy conservation reporting system required for utilities. Since PMLD is a member of MMWEC, they will handle all the reporting. It is now required .0025% be put towards energy efficiency. The cost for PMLD is $10,000. PMLD put over $40K towards energy efficiency in 2019.

General Manager's Yearly Review:
The Board of Commissioners discussed General Manager Brian Allen's job performance. All were pleased with his handling of the Union transition, bringing in two new office employees and training the new staff, acting on the boards request to deal with NextEra and the maintenance of the turbines. The Board approved (3-0) to give Mr. Allen a 3% raise consistent with the linemen.

Public Discussion and Comments:
Mr. Kevin Toohey asked the board to explain service repairs for poles/power on extended driveways. The Board mentioned the policy changed back in 2005. The pole to house is considered private property. The cost for repairs is the responsibility of the property owner. When a property has a shared driveway, the cost is divided equally amongst the homeowners. If there are

problems with a transformer, PMLD will cover the cost. The homeowner pays for the initial cost of the transformer. Mr. Toohey also asked about tree trimming. PMLD cannot ask the companies to trim private property. Our tree trimming goes out to bid with companies bidding on trees to be trimmed along the street only.

Massachusetts Institute of Technology student, Jordi Vila attended this meeting to discuss if PMLD would work with him on his research project. He is researching along with 12 other students, research value among municipalities. Mr. Vila would like PMLD to supply data for hourly use, market data, who the town is connected to, inside charges are a few examples of questions he is interested in researching. Mr. Vila will send Mr. Allen all the questions he would like information for his project. Mr. Allen will email back all the information.

At 3:05 PM the Board voted unanimously in favor (3-0) to adjourn the meeting.

Respectfully Submitted,

Karen Mammone
Recording Secretary