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BOARD OF LIGHT COMMISSIONERS
July 8, 2020
ZOOM PUBLIC MEETING MINUTES

The public meeting was called to order at 4:00 PM.

Present were: Commissioner/Chairman- Rick Rys, Commissioner- Chris Conway, Commissioner- Richard Chase, PMLD Interim General Manager-Gary Harrington, Brian Booth, Ashley Reddy, Hunter Strong, Dag Olsen and Karen Mammone

Agenda:

Commissioner Chase noted the Agenda should read “Green Communities” not “Clean Communities.” The Board voted unanimously in favor (3-0) to accept the July 8, 2020 agenda as amended.

Meeting Minutes:

June 10, 2020 Public Zoom Meeting Minutes- The Board voted unanimously in favor (3-0) to accept the meeting minutes.

June 10, 2020 Executive Zoom Meeting Minutes- The Board voted unanimously in favor by roll call (3-0) to accept the meeting minutes. A copy will be place on file.

General Manager’s Report:

- **Current Bank Balances** – Mr. Harrington presented the Board with the bank account balances report dated July 8, 2020. A copy will be placed on file. The Citizens Bank Operating account has a balance of \$143,692.65, MMDT Depreciation account has a balance of \$1,208,234.48, MMDT Reserve Fund account has a balance of \$943,229.67, Unibank online payment account has a balance of \$29,117.66, Citizens Bank Meter Deposit account has a balance of \$40,307.27, Fidelity Bank Operating Account has a balance of \$733.00, PMLD Accounts Payable as of July 8, 2020 has a balance of \$13,982.65, PMLD Customer Accounts Receivables as of July 8, 2020 has a balance of \$302,741.83, PMLD Total Wind Farm Debt is currently at \$4,240,905.84 and PMLD Total OPEB Liability is \$771,796.00-for the Period Ending on the Measurement Date of December 31, 2019. (OPEB- Other Postemployment Benefits). All bills are paid in a timely manner.
- **2020 Cashflow Budget Review** – Mr. Harrington presented the Board with a copy of the 2020 budget detail dated July 6, 2020. A copy will be placed on file. The cashflow figures were for January-May 2020 with a target of 41.67%. Mr. Harrington stated that revenues were at 42.84% and expenses were at 39.60%.
- **Update on Charter/Spectrum Fiber Optics Upgrade at Wind Turbines** - Mr. Harrington informed the Board the fiber installation will begin tomorrow. Baldwin was working on “spring tune-up” at the turbines today. Commissioner Conway asked Mrs. Reddy how much has been spent on Baldwin so far this year. Mrs. Reddy let Commissioner Conway know we have spent \$7,665.00 for the months of January, February, and March. Commissioner Rys asked who was installing the fiber optic. Mr. Harrington told the Board the fiber optics is being installed by Phoenix.

Review Transition to an Interim Manager:

Commissioner Rys asked Mr. Harrington if he had comments or concerns with his job. Mr. Harrington mentioned a statement on Rick White's report was not correct and would like to clear it up. Mr. Harrington read the paragraph. Commissioner Rys stated the report was a little confusing the way it was written. PMLD does not sell wind power through NextEra, it is all brokered through MMWEC. A copy of what Mr. Harrington read will be placed on file.

Update on Green Communities Audit Request to MMWEC: Commissioner Rys mentioned before Mr. Allen left PMLD, he had been working on getting the audits started and a new quote from MMWEC on the Commercial Audits. Mr. Harrington let the Board know he received the quote today for \$9,727.00. It will take 8 to 10 weeks once it is approved and will need to be completed by October. Commissioner Rys mentioned he would contact Ms. Burnham-Howard to confirm we can get started. Commissioner Chase mentioned a phone call to Ms. Sherry Patch, the Town Administrator, should be the next step. Commissioner Conway mentioned the town is paying ½ of the cost of the commercial audits.

Commissioners Goal of Creating/Updating Written Procedures for Meetings/Communications: Commissioner Rys mentioned a comment was made during the synthesis with the staff that the General Manager and Commissioners need to be clear on working together, avoid conflicts and work better/communicate with the PMLD staff. Commissioner Rys suggested we have written procedures/documentations posted on the PMLD website. Commissioner Rys stated we always try to follow the meeting procedures posted on the select board site.

Select Candidates for PMLD Manager Search Committee- Commissioner Rys mentioned he spoke with the eight candidates for the search committee. After much discussion, the Board has decided on six candidates with a couple of alternates. Mr. Gary Harrington has been selected to serve as Chair for Search Committee. Commissioner Rys motioned to vote on the selected candidates. The Board unanimously voted 3-0 on the selection.

Public Discussion:

Mr. Brian Booth mentioned to the board there might be a possibility of an employee being on the select committee. Commissioner Chase asked Mr. Booth to contact the Ethics Office. Commissioner Conway thought it would be good to have him as one of the alternates.

The Commissioners have all agreed to have their names, phone numbers and email addresses added to the PMLD website.

At 5:07 PM the Board voted unanimously in favor (3-0) to adjourn the meeting.

Respectfully Submitted,

***Karen Mammone
Recording Secretary***