

PRINCETON MUNICIPAL LIGHT DEPARTMENT
P O BOX 247
168 WORCESTER RD
PRINCETON MA 01541
TEL: 978-464-2815
FAX: 978-464-5377

**BOARD OF LIGHT COMMISSIONERS
SPECIAL PMLD GM SEARCH COMMITTEE
ZOOM PUBLIC MEETING MINUTES
OCTOBER 1, 2020**

The public meeting was called to order at 4:00 PM.

Present were: Commissioner/Chairman- Rick Rys, Commissioner- Chris Conway, Commissioner- Richard Chase, Interim General Manager- Gary Harrington, Richard White, Sean Hamilton, Helga Lyons, Dag Olsen, Brian Booth, Brian Pellerin, Ashley Reddy and Karen Mammone

Agenda:

The Board voted unanimously in favor (3-0) to accept the October 1, 2020 agenda as written.

Review Recommendations from the PMLD Manager Selection Committee- Two Candidates Recommended

Commissioner Rys thanked the Search Committee for volunteering their time and efforts in the search for a new General Manager. Commissioner Conway, Commissioner Chase and Mr. Hamilton all agreed.

The Search Committee sent their recommendations to the Board. After careful consideration, the Committee narrowed the choice of General Manager down to two candidates, Sean McKeon and Barry Tupper. Mr. Harrington expressed the reasons these two candidates were selected. Mr. Harrington recommended the Board come up with format in interacting with the General Manager.

Mr. White went over the reasons the applicants were narrowed down to these two candidates, also making a suggestion on how the Board should proceed with the new General Manager to avoid previous issues from the past.

Discuss Interview Format

Mr. White suggested the Commissioners sit one by one with the candidates to get to know each candidate, then have a public meeting where they can all ask questions and hear their responses. After much discussion, all Board members agreed.

Schedule Interviews

The Board agreed to meeting candidates individually, each asking their question (s) for approximately a 1/2 hour to 45 minutes then rotating so each Commissioner will have a chance to meet the candidate and ask their question (s). Mr. White will try to schedule the individual interviews for Thursday, October 8th, then a public interview on Wednesday, October 14th during PMLD'S regular meeting, starting at 5pm for one candidate and 6pm for the other ending the meeting by 7:30pm.

Discuss Potential Questions

Commissioner Rys asked about negotiating salary and benefits with the candidate. Mr. White mentioned to the Board, they need to select the preferred candidate, then interview the two candidates in a public meeting. Once a preferred candidate is chosen, then everything else will be conducted in Executive Session. The Commissioners will be forwarding questions they would like to ask the candidates to Mr. White. Mr. White will put together eight questions and will send the questions to the three Light Board Members.

At 4:50 PM the Board voted unanimously in favor (3-0) to adjourn the meeting.

Respectfully Submitted,

Karen Mammone
Recording Secretary