

PRINCETON MUNICIPAL LIGHT DEPARTMENT
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**BOARD OF LIGHT COMMISSIONERS
ZOOM PUBLIC MEETING MINUTES
NOVEMBER 11, 2020**

The public meeting was called to order at 4:00 PM.

Present were: Commissioner/Chairman- Rick Rys, Commissioner- Chris Conway, Interim General Manager- Gary Harrington, Sean McKeon, Phil Gott, Chris Courville, Ashley Reddy, and Karen Mammone
Hunter Strong joined at 4:13pm.

Commissioner Chase was unable to attend.

Agenda:

The Board voted unanimously in favor (2-0) to accept the November 11, 2020 agenda as written.

Meeting Minutes:

- October 1, 2020 Public Minutes approved as written (2-0)
- October 14, 2020 Public Minutes approved as written (2-0)
- October 19, 2020 Executive Minutes approved as written (2-0)

Commissioner Conway suggested adding "New Business" to the Agenda.

General Manager's Report:

- **Current Bank Balances** – Mr. Harrington presented the Board with the bank account balances report dated November 11, 2020. A copy will be placed on file. The Citizens Bank Operating account has a balance of \$148,502.58, MMDT Depreciation account has a balance of \$1,343,394.52, MMDT Reserve Fund account has a balance of \$943,950.28, Unibank online payment account has a balance of \$26,506.46, Citizens Bank Meter Deposit account has a balance of \$37,913.83, Fidelity Bank Operating Account has a balance of \$212.65, PMLD Accounts Payable as of November 11, 2020 has a balance of \$166,595.95, PMLD Customer Accounts Receivables as of November 11, 2020 has a balance of \$287,956.70, PMLD Total Wind Farm Debt is currently at \$4,240,905.84 and PMLD Total OPEB Liability is \$771,796.00 for the Period Ending on the Measurement Date of December 31, 2019. (OPEB- Other Postemployment Benefits). All bills are paid in a timely manner.
- **2020 Cashflow Budget Review** – Mr. Harrington presented the Board with a copy of the 2020 budget detail dated November 11, 2020. A copy will be placed on file. The cashflow figures were for January-September 2020 with a target of 75.00%. Mr. Harrington stated that revenues were at 77.84% and expenses were at 74.80%. Mr. Harrington pointed out PMLD has not received a bill from Baldwin as of November 11th, the department plans on purchasing transformers and tree trimming has not yet been paid.

Review Energy Audit for PMLD Building-

Commissioner Rys discussed the GDS & Associates audit findings on the town buildings. PMLD paid 50% of the \$25,000 which covered Bagg Hall, Library, PMLD Building, Highway Garage, Everett Field House, and Fire Station #2. The Auditors made suggestions as part of the Green Communities Act to reduce energy consumption by 20% over a 5-year period.

General Manager Contract Review-

Commissioner Rys had our Town Lawyer look over Mr. McKeon's contract. There were a couple of issues for discussion. The first question concerned if a bond was required for Mr. McKeon. Commissioner Rys spoke with our Town Insurance Agent who basically said the town has a \$250,000 Theft Insurance, so no bonding was required for Mr. McKeon. The wording was removed from the contract. The second issue concerned Mr. McKeon decision to use his own vehicle not a PMLD truck. The third truck will be sold which will help cut expenses. Commissioner Rys discussed how he thinks things will be better regarding communication between the new General Manager and Commissioners. The General Manager will run the day to day and the Commissioners will give guidance at the long-term goals. The Board and General Manager will need to compromise.

New Business-

Commissioner Conway discussed a proposal between the General Manager and Commissioners. Commissioner Conway suggested before any projects be given to the General Manager, an approval would be required from all Commissioners. Commissioner Rys agreed with the recommended proposal. Commissioner Conway suggested discussing this request at the next meeting.

Gary Harrington-Interim General Manager & Selection Committee Member-

Commissioner Conway thanked Gary personally and as a Commissioner for his work as a member of the Selection Committee and stepping in as the Interim General Manager at PMLD.

Commissioner Rys second Commissioner Conway's sentiments on Mr. Harrington. Commissioner Conway recommended, if possible, having something in the Spring so the rate payers would be able to meet Mr. McKeon.

Wind Turbines

Commissioner Rys inquired on what decision was made concerning the wind turbine's Scada system. Mr. Courville discussed how he tried to have the issues resolved. The cost to install the fiber line was about \$10,000. PMLD paid only a fraction, approximately \$2000.00, unfortunately the system would not allow the data to pass. Ayacht was able to retrieve information from the wind site to their office through the Comcast fiber line back to PMLD. The decision was made to go back to Verizon. Mr. McKeon will work on having the cost refunded to PMLD.

Public Session-

Mr. Gott "Welcomed" Mr. McKeon to PMLD. He echoed the thoughts of Commissioners Rys and Conway and is looking forward to meeting Mr. McKeon in person. He also suggested contacting Town Counsel on the wording for Commissioner Conway's proposal.

At 4:53 PM the Board voted unanimously in favor (2-0) to adjourn the meeting.

Respectfully Submitted,

***Karen Mammone
Recording Secretary***