

TOWN PRINCETON MUNICIPAL LIGHT DEPARTMENT
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**BOARD OF LIGHT COMMISSIONERS
ZOOM PUBLIC MEETING MINUTES
DECEMBER 9, 2020**

The public meeting was called to order at 4:00 PM.

Present were: Commissioner/Chairman- Rick Rys, Commissioner- Chris Conway, Commissioner- Richard Chase, General Manager- Sean McKeon, Brian Booth, Chris Courville, Ashley Reddy, Karen Mammone, Phil Gott joined- 4:30pm and Chris Courville joined- 5:10pm

Agenda:

The Board voted unanimously in favor (3-0) to accept the December 9, 2020 agenda as written.

Meeting Minutes:

November 11, 2020 Public Minutes- The Board approved as written (2-0). Commissioner Chase abstained from voting. He was not present at this meeting.

General Manager's Report:

- **Current Bank Balances** – Ms. Reddy presented the Board with the bank account balances report dated December 9, 2020. A copy will be placed on file. The Citizens Bank Operating account has a balance of \$221,286.75, MMDT Depreciation account has a balance of \$1,375,639.19, MMDT Reserve Fund account has a balance of \$944,129.50, Unibank online payment account has a balance of \$24,662.20, Citizens Bank Meter Deposit account has a balance of \$38,513.83, Fidelity Bank Operating Account has a balance of \$874.76, PMLD Accounts Payable as of December 9, 2020 has a balance of \$112,782.12, PMLD Customer Accounts Receivables as of December 9, 2020 has a balance of \$293,136.45, PMLD Total Wind Farm Debt is currently at \$4,240,905.84 and PMLD Total OPEB Liability is \$771,796.00 for the Period Ending on the Measurement Date of December 31, 2019. (OPEB- Other Postemployment Benefits). All bills are paid in a timely manner.
- **2020 Cashflow Budget Review** – Mr. McKeon presented the Board with a copy of the 2020 budget detail dated December 4, 2020. A copy will be placed on file. The cashflow figures were for January-October 2020 with a target of 83.33%. Mr. McKeon stated that revenues were at 85.27% and expenses were at 84.20%.

PMLD New Facebook Page, PMLD Web Page & Town Web Page- PMLD's contract with ComfortZones Communications included a Facebook Page. Creating this page will give PMLD an opportunity to update power outages quickly, post upcoming meetings and anything else residents should be aware of. The Commissioners discussed the Social Media Policy created several years ago and have decided this section will need to be clarified. Commissioner Rys suggested on the Town web page, residents should be able to click on the Light Department and enter our PMLD webpage. Mr. McKeon will investigate having a link on the Town page.

MMWEC Stakeholder Participation- Discussed the order of hierarchy when voting on MMWEC business. Commissioner Chase as Secretary of the Board of Commissioners will fill out the form. A copy will be placed on file.

PMLD Pickup Truck- Mr. McKeon and Mr. Courville discussed and decided to sell the General Manager's old truck. The decision was based on the best move financially for PMLD. The truck has been posted on Municipal Site for bidding.

Assist Town with Holiday Decorations- The Commissioners discussed the past issues and if PMLD should help with future holiday decorating of the Town Center. Mr. McKeon will reach out to the Holiday Decorating Committee for next year's 2021 holiday decorating. PMLD will offer help but will not store or maintain the decorations.

Preliminary Discussion on Contract Negotiations with NextEra Contract- The Commissioners decided to come up with a list of concerns and considerations for the PMLD contract negotiations. This list of concerns will be discussed at the next Board meeting.

Review Existing PMLD Documents- The Board looked at the existing operational policy for residents of Princeton who own private property poles and wires. A notice was sent several years ago to all residents who owned private poles and wires informing them it is their responsibility to maintain trees and branches near poles and wires. The PMLD policy is listed on our website, www.pmlld.com, under TERMS & CONDITIONS. All new residents are advised to read our TERMS & CONDITIONS when they are sent their Application for Service Form.

Commissioner Rys went over the operational procedures and existing rules created for the Commissioners. The Board will finalize the rough draft at the next meeting.

Public Session-

Mr. Gott spoke on behalf of the EAC (Environmental Action Committee). The EAC question was if PMLD noticed a change in the amount of wind power generated since MMWEC has taken over running the turbines. Mr. Courville answered telling Mr. Gott he believed since MMWEC has taken over the turbines when the turbines could be running they were running. MMWEC is running, resetting, and emailing Mr. Courville to let him know of any issues.

Mr. McKeon mentioned to the Board, PMLD is collecting money for a family in need.

Mr. Gott also mentioned the Parks & Recreation Department was having a Holiday Lighting Contest. The winner will have a portion of their light bill paid by the department.

At 6:08 PM the Board voted unanimously in favor (3-0) to adjourn the meeting.

Respectfully Submitted,

***Karen Mammone
Recording Secretary***