

TOWN PRINCETON MUNICIPAL LIGHT DEPARTMENT
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**BOARD OF LIGHT COMMISSIONERS
ZOOM PUBLIC MEETING MINUTES
JANUARY 13, 2021**

The public meeting was called to order at 4:02 PM.

Present were: Commissioner/Chairman- Rick, Commissioner- Chris Conway, Commissioner- Richard Chase, General Manager- Sean McKeon, Brian Booth, Ashley Reddy, Phil Gott, Karen Mammone, and Hunter Strong joined- 4:20 PM

Agenda:

The Board voted unanimously in favor (3-0) to accept the January 13, 2021 agenda as written.

Meeting Minutes:

December 9, 2020 Public Minutes- The Board voted unanimously in favor (3-0) to accept the meeting minutes.

General Manager's Report:

- **Current Bank Balances** – Ms. Reddy presented the Board with the bank account balances report dated January 13, 2020. A copy will be placed on file. The Citizens Bank Operating account has a balance of \$174,056.65, MMDT Depreciation account has a balance of \$1,255,709.87, MMDT Reserve Fund account has a balance of \$944,228.66, Unibank online payment account has a balance of \$31,061.58, Citizens Bank Meter Deposit account has a balance of \$36,015.05, Fidelity Bank Operating Account has a balance of \$580.00, PMLD Accounts Payable as of January 13, 2021 has a balance of \$152,393.97, PMLD Customer Accounts Receivables as of January 13, 2021 has a balance of \$366,523.72, PMLD Total Wind Farm Debt is currently at \$4,240,905.84 and PMLD Total OPEB Liability is \$553,938.00 for the Period Ending on the Measurement Date of December 31, 2020 (OPEB- Other Postemployment Benefits). All bills are paid in a timely manner.
- **2020 Cashflow Budget Review** – Mr. McKeon presented the Board with a copy of the 2020 budget detail dated January 7, 2021. A copy will be placed on file. The cashflow figures were for January-November 2020 with a target of 91.67%. Mr. McKeon stated that revenues were at 92.03% and expenses were at 91.77%.

PMLD New Facebook Page, PMLD Web Page, Town Web Page & Social Media Policy- Mr. McKeon discussed with Commissioners the restrictions in the comment section of PMLD's Facebook page, PMLD's web page had the word "new" removed from the title and on the Town of Princeton's web page residents can now click on the Light Department which will link them directly to our webpage.

Mr. McKeon will change the wording just a bit on the Social Media Policy so in the event of an emergency and the General Manager cannot be reached, the Office Staff or the General Foreman will be allowed to make a post.

Commissioner Operational Procedures Documents- The wording on #6 was discussed at length with a decision to change a few words to the following "Advocating PMLD policy positions with state or federal legislators, or organizations should be done collaboratively whenever possible. Advocating personal positions must be identified as personal opinions separate from PMLD." The Board voted unanimously in favor (3-0) to accept the procedures as amended. A list of Operational Procedures for Commissioners will be placed on file.

Discuss Recent Bill-An Act Creating a Next-Generation Roadmap for Massachusetts Climate Policy (S.2995)-

The Board discussed the current bill on Governor Baker's desk concerning his 2050 plan involving Electric Vehicles only being sold in Massachusetts after the year 2035 which will have an effect on PMLD's electricity load.

PMLD Long Term Operational Plan- Over the next several months, the Board and General Manager will discuss PMLD's goal for the next 5 to 10 years.

Discuss Operations, Transformer Dikes and Other Business- Mr. McKeon and the General Foreman, Mr. Courville, have been discussing the storage of transformers. Right now, the old transformers are stored on a concrete slab in the garage. The plan is to have the company come out to pick them up more often so there are fewer old transformers on site.

The Auditors have completed the inventory part of PMLD Audit. The results of the gearbox oil samples are in and the findings are in the normal range. A shout out to Mr. Booth who noticed a broken cross arm, a bad spot on the messenger and on a primary in town. The repairs were made quickly.

The PMLD budget will be completed for the next Board of Commissioners meeting in February.

The PMLD truck did not meet the reserve on the Municipal vehicle site. The truck will be placed on the site again for another round of bidding.

The company who helps with the building and repairing Fuerlander parts in Romania, will be closing their plant and moving to Central Massachusetts.

Public Session-

Mr. Gott mentioned there is a document needed to be submitted each year. MMWEC (Massachusetts, Municipal Wholesale Electric Company) has helped with the document and as part of the town requirement for the HELPS (Home Energy Loss Prevention Service) program, the General Manager would discuss the program at the Town Buzz in a public meeting once a year. Mr. Gott would like to see this requirement continue.

At 5:18 PM the Board voted unanimously in favor (3-0) to adjourn the meeting.

Respectfully Submitted,

***Karen Mammone
Recording Secretary***