

TOWN PRINCETON MUNICIPAL LIGHT DEPARTMENT
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**BOARD OF LIGHT COMMISSIONERS
ZOOM PUBLIC MEETING MINUTES
June 9, 2021**

The public meeting was called to order at 4:00 PM.

Present were Commissioner/Chairman- Rick Rys, Commissioner- Richard Chase, Commissioner- Phil Gott, General Manager- Sean McKeon, Ashley Reddy, Brian Booth and Karen Mammon.

Agenda:

The Board voted unanimously in favor (3-0) to move and approve the Executive Session Minutes during the Executive Session. The Board voted unanimously in favor (3-0) to accept the amended June 9, 2021 agenda.

Meeting Minutes:

May 12, 2021 Public Meeting Minutes: The Board voted unanimously (3-0) to amend the minutes. The section on DIA Safety Grant-should read "Mr. McKeon will be applying for a grant for safety training and de-escalating training." A copy will be placed on file.

May 19, 2021 Executive Meeting Minutes: Moved reviewing the Executive Minutes to the Executive session meeting. The Board unanimously in favor (3-0).

General Manager's Report:

• **Current Bank Balances-**

Ms. Reddy presented the Board with the bank account balances report dated June 9, 2021. A copy will be placed on file. The Citizens Bank Operating account has a balance of \$78,551.09, MMDT Depreciation account has a balance of \$1,399,347.92, MMDT Reserve Fund account has a balance of \$944,757.95, Unibank online payment account has a balance of \$24,743.33, Citizens Bank Meter Deposit account has a balance of \$40,796.25, Fidelity Bank Operating Account has a balance of \$0.00, PMLD Accounts Payable as of June 9, 2021 has a balance of \$8,212.58, PMLD Customer Accounts Receivables as of June 9, 2021 has a balance of \$264,827.60, PMLD Customer Accounts 30+ Days in Arrears as of May 31, 2021 is currently \$56,923.52, PMLD Total Wind Farm Debt is currently at \$3,635,062.15 and PMLD Total OPEB Liability is \$553,938.00 for the Period Ending on the Measurement Date of December 31, 2020 (OPEB- Other Postemployment Benefits). All bills are paid in a timely manner.

• **2021 Cashflow Budget Review-**

Mr. McKeon presented the Board with a copy of the 2021 budget detail dated June 7, 2021. A copy will be placed on file. The cashflow figures were for January-April 2021 with a target of 33.33%. Mr. McKeon stated that revenues were at 35.87% and expenses were at 32.21%.

• **Update on Operations:**

- Wind Turbines-Spring maintenance on both turbines has been completed. Gear box oil samples came back normal. The gear box shows some wear and tear which is normal considering the age of the turbines.
- A line was tied in from Fitchburg Road to Rocky Pond Road. A right of way was removed.
- Cleared area for generator. The Linemen built a riser pole, added a pole where the wind farm is located, added a riser to connect the path. They worked with Milton Cat to make sure the generator was phased in correctly.
- Installed flags for Memorial Day weekend
- NEPPA came to PMLD for a safety meeting in First Aid, CPR and AED training.

- S-9 Compliance:
Discussion on the best way to meet the 2030 50% non-carbon emitting obligation.
- Diesel Generator:
PMLD was able to hit the peak at the end of May. The May peak money was not included in the numbers received from MMWEC. Hitting this May peak will reduce our transmission charges by an estimated \$21,000. The generator operation is based on ISO-NE (Independent System Operator New England) peak. When the generator runs and it ends up not being the peak, it does reduce the amount of power PMLD is purchasing from NextEra.
- Facebook:
All the changes on our website and Facebook went “live” today. The peak information is on the front page of PMLD’s website just under the information for outages.
- MEAM/MMWEC Meeting:
Mr. McKeon attended the MEAM meeting. Discussed the importance of preserving evidence for an insurance claim, formal easements and how important it is to make sure PMLD’s name is on the easement. PMLD no longer has easements on property with single homes and is working on eliminating easements in town.
- Future Live Meetings:
The PMLD meetings will now be hybrid with the public being able to join online or at the PMLD office. Commissioner Rys suggested the Zoom link be published on Facebook and on the PMLD website.

The Board and General Manager discussed other groups using the PMLD office as a meeting place. Possibly for town use not for private groups.

Green Muni Summary:

This is an informal group meeting once a month supported by the ELM (Environmental League of Massachusetts). The group discussed what would happen if everyone had solar, if everyone is net zero how would PMLD stay in operation. The group discussed purchasing batteries, smart meter, and time of day rates. The next meeting will be on June 27th. A copy of the report will be placed on file.

Commercial HVAC:

Commissioner Chase asked the Board if PMLD offered mini-split rebates to Commercial customers and/or Municipal users. Currently, PMLD does not offer rebates to Commercial customers. Mr. McKeon will be in touch with MMWEC to see if the HELPS Program has rebates for Commercial/Municipal customers.

New Business-

Earlier in the meeting, there was a discussion on the turbines spring maintenance. Mr. Booth added to Commissioner Gotts earlier discussion of possibly purchasing a gear box. The gear boxes in the turbines are known to rust when sitting around too long. They would need to be spun on a regular basis and stored in a climate-controlled environment. Also, the gear boxes are massive and need a crane to lift. As for the convertors, they are worth having in stock.

Public Session:

No public session discussion.

At 5:22 PM the Board voted unanimously in favor (3-0) to adjourn the meeting.

Respectfully Submitted,

Karen Mammone-Recording Secretary