

PRINCETON MUNICIPAL LIGHT DEPARTMENT  
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**BOARD OF LIGHT COMMISSIONERS  
ZOOM PUBLIC MEETING MINUTES  
September 21, 2022**

**Action Items:**

- PMLD Commissioners will review the Interconnection Contract.
- Mr. McKeon will help Darren present to the SMLD Commissioners the Interconnection Contract.

The public meeting was called to order at 3:19pm.

Present were Commissioner- Rick Rys, Commissioner- Phil Gott, General Manager- Sean McKeon, Chris Courville, Ashley Reddy, Heather Isaacs (Goulet, Salvidio & Associates, P.C.), Adam Borbone (Goulet, Salvidio & Associates, P.C.) and Karen Mammone.

Attending via ZOOM- Commissioner- Richard Chase, Brian Pellerin and Hunter Strong.

**Agenda:**

The Board voted unanimously in favor (3-0) to accept the September 21, 2022.

**Meeting Minutes:**

**August 10, 2022, Public Meeting Minutes-**The Board voted unanimously (3-0) to accept the meeting minutes as written.

**Presentation of 2021 Audit and DPU Report:**

Heather Isaacs and Adam Borbone of Goulet, Salvidio & Associates, P.C. presented the board with copies of PMLD's year ending December 31, 2020 and 2021 Financial Statements and Department of Public Utilities (DPU) report. Ms. Isaacs reviewed the documents in detail and pointed out key financial figures to show PMLD's revenue, liabilities, and assets. Copies of both reports will be placed on file.

**General Manager's Report:**

**Current Bank Balances-**

The Board read over the bank account balances report dated September 21, 2022. A copy will be placed on file. All bills are paid in a timely manner.

**2021 Cashflow Budget Review-**

Mr. McKeon presented the Board with a copy of the 2022 budget detail dated September 19, 2022. A copy will be placed on file. The cashflow figures were for January-July 2022 with a target of 58.33 %. Mr. McKeon stated that revenues were at 64.96 % and expenses were at 59.26%.

**Update on Operations:**

- A copy of the Interconnection Contract was sent to Darren Borge and SMLD (Sterling Municipal Light Department) Commissioners to review. Mr. McKeon will speak with the SMLD Commissioners and answer any questions they have concerning the Princeton connection to Sterling.
- The Tree Warden gave approval to PMLD to remove five large trees in town. A tree service company removed the fifth tree, with PMLD overseeing the clean-up.
- PMLD finished transferring nineteen poles on Thompson Road. Once the cable and phone company remove their lines, PMLD will remove the old poles.
- Worked on pole sets and transfers on Houghton Road, Gleason Road, Rocky Pond Road and Laurel Lane. All part of PMLD's plan of replacing 60+ poles in 2022.
- A lightning strike on August 26<sup>th</sup>, on the 4800 Delta section of town, caused nine fuses to open.
- Dismantled and removed two poles and wires on Goodnow Road off Gates Road.
- Both turbines have been down all week. Lightning may have struck them causing the circuit breakers and fuses to trip. Baldwin will be here Thursday to work on the turbines.

**Update on Princeton Solar Farm Project:**

Commissioner Chase will be contacting DCR to discuss the use of their land. The next meeting will be held on Thursday, September 29<sup>th</sup>.

**Solar Rate Policy:**

After the September 1<sup>st</sup> billing process, the staff noticed some information on the new solar bills was omitted. All solar customers were called the same day. Billtrust is currently working on the problem with a goal of having all issues resolved for the next billing cycle. Mr. McKeon answered all questions from solar residents, residents interested in installing solar and representatives from solar companies.

**PMLD Billing Format:**

Once the solar billing issue are resolved, work will begin on reformatting the light bills.

**Facebook/Website:**

- Mr. McKeon received an award at the NEPPA Conference for his help in hiring Mike Hyland as the new Executive Director at NEPPA.
- Mr. McKeon was elected to the NEPPA Board of Directors at a special meeting. The vote will be ratified by the full board at the next regular meeting.

**New Business/Parking Lot:**

Commissioner Rys spoke on the briefing he received from Landis + Gyr on advanced meters for homes.

**Public Comments:**

No comments

**At 5:45pm the Board voted unanimously in favor (3-0) to adjourn the meeting.**

***Respectfully Submitted,***

***Karen Mammone  
Recording Secretary***